

TREDWORTH RESIDENTS ASSOCIATION

CONSTITUTION

Aims

Tredworth Residents Association aims to bring residents of Tredworth together to celebrate our strengths and differences, and to promote the interests of all residents. We aim to build good relationships in the community, between individuals, groups, families and organisations, and to work together to provide cultural and leisure activities. We want Tredworth to be a safe, clean, green and welcoming place to live and for our children and young people to grow up in.

We aim to:

- promote the interests and rights of residents and encourage them to be more actively involved in helping to improve their neighbourhood.
- ensure that all residents are consulted and informed about what is happening.
- work towards improving the quality of life for local people and communities.
- assist and promote social activities for recreation and enjoyment, and encourage a community spirit and sense of responsibility.
- be non-party political.
- represent the views of the community.
- take into account the views of children and young people who are not old enough to be voting members.

Defined area

Tredworth Residents Association covers the area bordered by Stroud Road, Furlong Road, Midland Road, Falkner Street, Ryecroft Street, Upton Street, Barton Street to the railway line, and along the railway line to Stroud Road.



Membership

Membership is open to any resident of Tredworth who is over the age of 16 years. Associate membership is open to people who do not live in Tredworth but are interested in helping Tredworth Residents Association achieve its aims. The committee will decide whether to grant associate member status, and whether or not to grant associate member voting rights.

Equality and diversity

- Tredworth Residents Association actively seeks to promote equal opportunities within the community and within its membership.
- We value diversity, and promote good relations with all members of the community.
- We ensure that, wherever possible, meetings are held in places which are accessible.
- Tredworth Residents Association recognises that all sections of the community have a positive contribution to make, and we will represent the interest of all local residents to the best of our ability.

Code of conduct

- Members must behave in a polite, respectful and appropriate manner at all times.
- Members should not write, speak, or act on behalf of Tredworth Residents Association without permission from or at the request of the Chair and the Committee.
- Members must not attend meetings under the influence of alcohol or illegal substances.
- Members must respect the role of the Chair in leading and keeping order in meetings. Anyone wishing to speak shall indicate by raising their hand and the Chair shall invite contributions.
- Members should turn off their mobile phones during meetings, except with the permission of the Chair.
- Members should listen to each other during meetings and not have 'meetings within meetings'.
- Members must never personalise issues, and should be willing to recognise that everybody is entitled to express their point of view.
- Members must follow the agenda. There will be the opportunity to raise any other business at the end of the meeting.
- Members and volunteers must follow the Tredworth Residents Association Safeguarding Policy. This applies at all times.

Committee members

The committee is elected at the Annual General Meeting, and includes a Chair, a Deputy Chair, a Secretary and a Treasurer. If a vacancy arises during the year, this may be filled by election at the next General Meeting. Committee members must be residents of Tredworth who are over 18 years of age and have no criminal convictions within the last ten years.

The committee monitors the work and finances of the organisation and provides regular reports for members. The committee also deals with any issues of management which require decision during the periods between General Meetings, and reports these to members at the next General Meeting. A committee member may be removed if they bring the good name of Tredworth Residents Association into disrepute, or if they do not abide by the terms set out in this constitution, and this would be voted on at the next General Meeting.

Annual General Meetings

An Annual General Meeting (AGM) shall be held once a year, and within 15 months of the last AGM. Notice of the meeting must be given to residents at least 14 days in advance.

At the meeting:

- The minutes of the previous AGM will be presented and approved.
- The existing committee will present a report of the Association's activities in the past year.
- Audited accounts for the year will be presented. The accounts must end in the current year and the year-end must not be more than four months before the date of the AGM.
- The existing Committee will stand down.
- The officers and Committee for the next year will be elected.
- Amendments to the constitution will be voted on. Proposals to amend the constitution must be presented to the committee in writing at least 21 days prior to the meeting at which they are to be considered, and must be circulated to all members of the Association with the notice of the meeting. The most recent version of the constitution is available on the Tredworth Residents Association website.

Special General Meetings

A Special General Meeting may be called by the committee, or if requested by at least 10 members of Tredworth Residents Association. Amendments to the constitution may be voted on at a Special General Meeting.

General Meetings

The business of Tredworth Residents Association will be conducted at General Meetings, which are open to all residents. A minimum of 2 general meetings will be held each year.

- General Meetings must be advertised at least 7 days in advance.
- All residents of Tredworth are entitled to attend General Meetings, to speak and to vote.
- A quorum for General Meetings will be a minimum of 5 residents.
- Minutes or notes must be kept of all meetings of the Association. The minutes will be presented to the next meeting to be approved. The minutes should be made available to any member of the Association on request and main points should be publicised.
- All members of Tredworth Residents Association will abide by the Code of Conduct as set out in this constitution and be expected to treat each other with respect and act in a courteous manner at meetings and events. The Chair may ask members to leave if their behaviour is disruptive or offensive.

Voting

- No member shall have more than one vote.


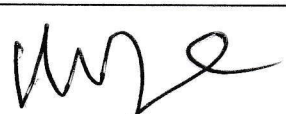
- Voting at all meetings will be by show of hands on a majority basis. If a vote is tied, the Chair will have a casting vote.
- Members must declare any personal, political or professional conflicts of interest before taking part in any debate or vote at a meeting.

Finance

- An accurate record of income and expenditure must be produced each year at the AGM to be made available to all members on request.
- Accounts should be open to inspection by members on request
- All money raised by or on behalf of the Tredworth Residents Association shall be applied to further the aims of Tredworth Residents Association and for no other purpose.
- Tredworth Residents Association will carry out any appropriate external scrutiny and/or audit of the accounts as required by current legislation.
- Cheques, transfers and other banking instructions shall be signed by two committee members who are signatories on the bank account. Transactions involving sums over £100 must be agreed by the whole committee.
- Signatories must not be related to, or be members of, the same household.
- Proper records of all transactions including petty cash transactions must be kept.

Dissolution

- If the General Meeting decides at any time by a two-thirds majority that it is necessary or advisable to dissolve Tredworth Residents Association, the committee shall call a Special General Meeting of all members, stating the terms of the dissolution resolution to be proposed at the meeting.
- The resolution to dissolve Tredworth Residents Association shall be agreed by a two-thirds majority of those present and voting.
- All outstanding bills will be paid and the balance of any grants and funds held by Tredworth Residents Association will returned to the relevant funding bodies. Any assets will be used for the benefit of the community in accordance with the aims of Tredworth Residents Association.

Chair	Vice-Chair
Signed: 	Signed: 
Name: TIMOTHY REES	Name: Karen Page
Date: 18th January 2024	Date: 18th January 2024.